

COLE COUNTY PWSD 4
7712 ROUTE M , JEFFERSON CITY, MO 65101

ACH Bank Draft Payments Sign-Up Form

CUSTOMER INFORMATION

Name: _____

Customer No: _____

E-Mail Address: _____

Phone No: _____

FINANCIAL INSTITUTION INFORMATION

Bank Name: _____

Bank Routing/Transit No: _____

Name on Account: _____

Account Type (circle one): CHECKING / SAVINGS

Account No: _____

I certify that the information above is correct, that I am an authorized signer or designate of the account provided for ACH transactions, and that I am authorized to provide this information.

I authorize COLE COUNTY PWSD 4 to deduct my utility payments from this bank account via Electronic Fund Transfer. I understand sending a written notification to COLE COUNTY PWSD 4 will revoke this authorization.

COLE COUNTY PWSD 4 reserves the right to cancel Electronic Fund Transfers due to insufficient funds without notice.

Print Authorized Name

Authorized Signature

Date

TERMS OF AGREEMENT

I understand the draft will be presented to my financial institution approximately the 20th of the month, if the 20th falls on a weekend or holiday it will draft the next business day.

I understand that I will still continue to receive my water bill for record keeping purposes only; the bill will state "Paid By Bank Draft."

I understand that if I have any questions or concerns about the amount scheduled to be drafted I must contact the Water District immediately to discuss with appropriate District personnel.

I understand that my bank account information will be used for the sole purpose of my participation in the bank draft service and that Public Water Supply District No. 4 will keep this information confidential.

I understand that if this Automatic Draft Payment is not honored by my financial institution for any reason, my water service account will be assessed fees and service may be disconnected in accordance with the Water Districts returned check policy.

Signature_____

Date_____