

COLE COUNTY PWSD 4  
7712 ROUTE M . JEFFERSON CITY, MO 65101

## Recurring Credit Card Payments Sign-Up Form

### CUSTOMER INFORMATION

**Name:** \_\_\_\_\_

**Customer No:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Phone No:** \_\_\_\_\_

### CREDIT CARD INFORMATION

**Credit Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Name on Account:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

I certify that the information above is correct, that I am an authorized signer or designate of the account provided for credit card transactions, and that I am authorized to provide this information.

I authorize COLE COUNTY PWSD 4 to deduct my utility payments from this account via Recurring Credit Card Payment transactions. I understand sending a written notification to COLE COUNTY PWSD 4 will revoke this authorization.

COLE COUNTY PWSD 4 reserves the right to cancel Recurring Credit Card Payments due to insufficient funds without notice.

\_\_\_\_\_  
Print Authorized Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## **TERMS OF AGREEMENT**

I understand the draft will be presented to my financial institution approximately the 20<sup>th</sup> of the month, if the 20<sup>th</sup> falls on a weekend or holiday it will draft the next business day.

I understand that I will still continue to receive my water bill for record keeping purposes only; the bill will state "Paid By Bank Draft."

I understand that if I have any questions or concerns about the amount scheduled to be drafted I must contact the Water District immediately to discuss with appropriate District personnel.

I understand that my bank account information will be used for the sole purpose of my participation in the bank draft service and that Public Water Supply District No. 4 will keep this information confidential.

I understand that if this Automatic Draft Payment is not honored by my financial institution for any reason, my water service account will be assessed fees and service may be disconnected in accordance with the Water Districts returned check policy.

Signature\_\_\_\_\_

Date\_\_\_\_\_